GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA** *Advantage!,* a menu-driven database system. The INTERNET address for **GSA** *Advantage!* is **http://www.gsaadvantage.gov**

SCHEDULE TITLE: Federal Supply Schedule 70 – General Purpose Commercial Information Technology Equipment, Software, and Services

CONTRACT NUMBER: GS-35F-094DA

CONTRACT PERIOD: 12/14/2015 – 12/15/2020

For more information on ordering from Federal Supply go to this website: www.gsa.gov/schedules

CONTRACTOR:	**AIMSTAR Information Solutions, Inc**.
	6751 Columbia Gateway Drive
	Suite 300
	Columbia, MD 21046
	Phone Number: 410-730-4866
	Fax number: 410-312-0174
	E-Mail: twilliams@aimstar.com

CONTRACTOR'S ADMINISTRATION SOURCE:	Theodore Williams II / President
	6751 Columbia Gateway Drive
	Suite 300
	Columbia, MD 21046
	Phone Number: 410-730-4866
	Fax number: 410-312-0174
	E-Mail: twilliams@aimstar.com

BUSINESS SIZE: Small Disadvantage

<u>**CUSTOMER INFORMATION**</u>:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

      SIN   **DESCRIPTION**

   SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

1b.   **LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:**
        (Government net price based on a unit of one)

     SIN 132-51

     1c.   **HOURLY RATES (Services only)**:

Item Number	Labor Category	GSA Pricing 12/14/2018 thu 12/14/2019
1	Oracle Database Administrator	$149.51
2	Senior Oracle Database Administrator	$153.62
3	Oracle Developer	$149.51
4	Java/Oracle Developer	$149.51
5	Database Consultant	$103.89
6	Senior Software Engineer	$131.75
7	Program Manager	$123.83
8	Microsoft Office Trainer	$64.61
9	Senior Network Engineer	$83.63
10	Senior Programmer	$83.63
11	Help Desk Specialist	$83.63

Commercial Job Title: Oracle Database Administrator

Minimum/General Experience: Oracle DBA: MS plus 3 years IT experience and 2 years Oracle specific experience or BS plus 4 years IT experience and 2 years Oracle specific experience.

Functional Responsibility: Works with users and developers to determine database storage needs and data access patterns. Develops and reviews logical and physical database designs for new and existing databases. Works with system administrators to implement security procedures and backup and recovery methods. Tunes the database as needed to increase performance. Performs data loads. Monitors the database. Creates new database instances and upgrades existing databases as needed.
Works with little or no supervision.

Minimum Education: Bachelor's Degree in Engineering, Computer Science, Mathematics, Business or other related scientific, technical, or business discipline

Commercial Job Title: Senior Oracle Database Administrator

Minimum/General Experience: Senior Oracle DBA: MS plus 6 years IT experience and 4 years Oracle specific experience or BS plus 8 years IT experience and 4 years Oracle specific experience.

Functional Responsibility: All of the requirements of an Oracle Database Administrator plus the following: Works with management to plan and effectively utilize database resources. Prepares and delivers presentations on database management systems concepts and technology. Trains, mentors, and supervises more junior database administrators.

Minimum Education: Bachelor's Degree in Engineering, Computer Science, Mathematics, Business or other related scientific, technical, or business discipline

Commercial Job Title: Oracle Developer

Minimum/General Experience: MS plus 2 years experience or BS plus 3 years experience.

Functional Responsibility: Specializes in the development of Oracle database applications. Develops interfaces and tools to query Oracle databases. Experience with languages and tools such as SQL, PL/SQL, Oracle Application Express (APEX), SQL Developer and TOAD. Proficient in the coding and debugging of complex SQL. PL/sQL packages, functions, procedures, jobs, triggers, etc.

Minimum Education: Bachelor's Degree in Engineering, Computer Science, Mathematics, Business or other related scientific, technical, or business discipline

Commercial Job Title: Java/Oracle Developer

Minimum/General Experience: MS plus 2 years experience or BS plus 3 years experience.

Functional Responsibility: Specializes in the development of applications that use the Java programming language to access Oracle databases. Develops interfaces and tools to query Oracle databases. Proficient in Java database access standards and techniques such as JDBC and database connection pooling.

Minimum Education: Bachelor's Degree in Engineering, Computer Science, Mathematics, Business or other related scientific, technical, or business discipline

Commercial Job Title: Database Consultant

Minimum/General Experience: MS plus 4 years experience or BS plus 6 years experience.

Functional Responsibility: Works with clients to analyze database needs and to recommend database solutions.   Reviews and evaluates current database designs. Identifies data sources and provides data flow diagrams for proposed and existing projects. May design and/or develop proof of concept database applications for clients. Proficient in the integration of various technology with databases.

Minimum Education: Bachelor's Degree in Engineering, Computer Science, Mathematics, Business or other related scientific, technical, or business discipline

Commercial Job Title: Senior Software Engineer

Minimum/General Experience: MS plus 4 years experience or BS plus 6 years experience.

Functional Responsibility: Reviews and analyzes system specifications. Prepares programming specifications. Analyzes existing systems/subsystems for reusability benefits and needed changes. Prepares design plans and written analyses. Prepares unit and test scripts. Prepares documentation. Performs as a project lead or lead developer. Prepares and delivers presentations on computer technology. Trains, mentors, and supervises more junior software engineers.

Minimum Education: Bachelor's Degree in Engineering, Computer Science, Mathematics, Business or other related scientific, technical, or business discipline

Commercial Job Title: Program Manager

Minimum/General Experience: MS plus 6 years experience or BS plus 8 years experience.

Functional Responsibility: Performs day-to-day management of the project, identifies issues and risks and recommends possible issue and risk mitigation strategies associated with the project. Acts as a facilitator between project owners and application developers. Is responsible for ensuring that work performed on the project is within scope, consistent with requirements, and delivered on time and on budget. Identifies critical paths, tasks, dates, testing, and acceptance criteria. Provides solutions to improve efficiency (e.g., reduce costs while maintaining or improving performance levels). Monitors issues and provides resolutions for up-to-date status reports. Demonstrates excellent writing and oral communications skills.

Minimum Education: Bachelor's Degree in Engineering, Computer Science, Mathematics, Business or other related scientific, technical, or business discipline

Commercial Job Title: Microsoft Office Instructor

Minimum/General Experience: MS plus 2 years experience or BS plus 3 years experience.

Functional Responsibility: Has extensive knowledge of the Microsoft Office tools such as Word, Excel, PowerPoint, and Outlook. Proficient in teaching Microsoft Office concepts. Capable of performing needs assessments and tailoring training based on needs. May develop additional artifacts such as tips, techniques, and FAQs. Demonstrates excellent writing and oral communications skills.

Minimum Education: Bachelor's Degree in Engineering, Computer Science, Mathematics, Business or other related scientific, technical, or business discipline

Commercial Job Title: Senior Network Engineer

Minimum/General Experience: Three (3) years of technical experience in network installation, configuration, maintenance, and troubleshooting. Requires competence in networking issues such as working with network routers, switches, and network security.

Functional Responsibility: Responsible for the design and implementation of data communications or telecommunications networks. Plans and monitors the installation of communications circuits. Manage and monitor local area networks and associated equipment (e.g., bridges, routers, modem pools, and gateways) Conducts short and long-term planning to meet communications requirements. Responsible for the design and implementation of LANs/WANs using hub switching and router technology.

Minimum Education: Bachelor's Degree in Engineering, Computer Science, Mathematics, Business or other related scientific, technical, or business discipline.

Commercial Job Title: Senior Programmer

Minimum/General Experience: Three (3) years of technical experience in software applications development. Requires competence in all phases of software development.

Functional Responsibility: Creates and/or maintains software such as operating systems, communications software, database packages, compilers, repositories, and utility programs. Modifies existing software and develops special-purpose software to ensure efficiency and integrity between systems and applications.

Minimum Education: Bachelor's Degree in Engineering, Computer Science, Mathematics, Business or other related scientific, technical, or business discipline.

Commercial Job Title: Help Desk Specialist

Minimum/General Experience: Three (3) years of technical experience in providing help desk support. Must be able to communicate effectively orally and in writing.

Functional Responsibility: Provides telephone and in-person support to users in the areas such as directories, standard Windows desktop applications, and custom applications. Serves as a point of contact for troubleshooting hardware and software problems.

Minimum Education: Bachelor's Degree in Engineering, Computer Science, Mathematics, Business or other related scientific, technical, or business discipline or three (3) years of equivalent experience in a related field.

2.   **MAXIMUM ORDER*:**

132-51 $500,000

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3.   **MINIMUM ORDER:** $100.00

4.   **GEOGRAPHIC COVERAGE**: Domestic, 50 states, Washington, DC, Puerto Rico, US Territories and to a CONUS port

5.   **POINT(S) OF PRODUCTION:** N/A

6.   **DISCOUNT FROM LIST PRICES:** GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.

7.   **QUANTITY DISCOUNT(S):** N/A

8.   **PROMPT PAYMENT TERMS:** N/A

9.a   **Government Purchase Cards must be accepted at or below the micro-purchase threshold.**

9.b   **Government Purchase Cards are accepted above the micro-purchase threshold. Contact contractor for limit.**

10.   **FOREIGN ITEMS**: N/A

11a.   **TIME OF DELIVERY**: Negotiated between the Ordering Agency and the Contractor.

11b.   **EXPEDITED DELIVERY:** Items available for expedited delivery are noted in this price list.

11c.   **OVERNIGHT AND 2-DAY DELIVERY:** Overnight and 2-day delivery are available. Contact the Contractor for rates.

11d.   **URGENT REQUIRMENTS:** Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12.   **FOB POINT:** Destination

13a.   **ORDERING ADDRESS:** Same as contractor address

13b.   **ORDERING PROCEDURES**: Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

14.   **PAYMENT ADDRESS**: Same as contractor address

15.   **WARRANTY PROVISION:** N/A

16.   **EXPORT PACKING CHARGES**: N/A

17.   **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE**: (any thresholds above the micropurchase level may be inserted by contractor)

18.   **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A

19.   **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A

20.   **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A

20a.   **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE**): N/A

21.   **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A

22.   **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A

23.   **PREVENTIVE MAINTENANCE (IF APPLICABLE**): N/A

24a.   **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A

24b.   **Section 508 Compliance for Electronic and Information Technology (EIT):** N/A

25.   **DUNS NUMBER:** 11-219-0827

26.   **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Contractor has an Active Registration in the SAM database.

  NOTE: Insert specific terms and conditions for applicable SINs

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1.   **SCOPE**

a.   The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b.   The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2.   **PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

a.   Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b.   The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c.   Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is

critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3.   ORDER

a.   Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b.   All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4.   PERFORMANCE OF SERVICES

a.   The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b.   The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c.   The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d.   Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5.   STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a)   The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1)   Cancel the stop-work order; or

(2)   Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b)   If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1)   The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2)   The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c)   If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d)   If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6.   INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS □COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I □□OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7.   RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8.   RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9.   INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10.   ORGANIZATIONAL CONFLICTS OF INTEREST

a.   Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b.   To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
    (1) The offeror;
    (2) Subcontractors; and/or
    (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.